



**Habitat for Humanity**

# Screening Questionnaire

**ABOUT:** Waco Habitat for Humanity sells simple, decent, affordable houses to qualifying families with low incomes. These houses are sold at-cost (no profit) and Habitat charges no interest. See a brochure for more information.

**HOW TO APPLY:** To begin the application process, please complete this screening questionnaire and return it to our office along with copies of the following documents:

- Current Driver’s License or Texas I.D. (for applicant and co-applicant)
- Social Security Cards for everyone in the household
- Permanent Residence card (if not a citizen)
- Last three months’ paycheck stubs (for **EVERY** member in household earning income)
- If self-employed, a year-to-date profit and loss statement
- Verification of any other source of income and government assistance that the household receives (For example: child support, SSI/Social Security income, food stamps, Section 8 housing assistance, etc.)

**NOTE:** By completing and submitting this questionnaire to Waco Habitat for Humanity, you are beginning the application process. However this questionnaire is not considered a complete application. The questionnaire is simply used to determine whether you might qualify for the program.

**NEXT STEPS:** After submitting a questionnaire with all of the paperwork mentioned above, Habitat staff will process this information and follow-up with you within 30 days.

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Borrower name: \_\_\_\_\_

Civil status (check one):

Married

Separated

Unmarried (divorced, widowed, or never married)

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone #: Home \_\_\_\_\_ Cell \_\_\_\_\_

E-mail: \_\_\_\_\_

Co-Borrower Name: \_\_\_\_\_

*(The co-borrower refers to a spouse or other individual with whom you'd want to apply for the mortgage. If approved for the mortgage, the co-borrower's name would also be on the deed of the house.)*

Civil status (check one):

Married

Separated

Unmarried (divorced, widowed, or never married)

Phone: \_\_\_\_\_

**Please answer these questions:**

How long have you lived and/or worked in McLennan County? \_\_\_\_\_

If approved for the Waco Habitat program, how many total persons would live in the house? \_\_\_\_\_

Do you (and the co-borrower, if applicable) agree with this statement?

I am (we are) willing to partner with Habitat and put in 300 hours of “sweat equity,” first working on other families’ homes, then building my (our) own. I am (we are) willing to save towards my (our) first year’s property taxes and homeowner’s insurance. I (we) will also attend monthly Home Owner College classes, and I am (we are) willing to live in the areas in which Habitat is building.

- \_\_\_\_ YES, I (we) agree
- \_\_\_\_ NO, I (we) don’t agree

*Continued on next page...*



**Employment and Income Information (fill in all that apply)**

	Borrower	Co-Borrower	Other household member (specify who)
Do you work? For whom?			
How long have you worked there?			
# of Hours Per Week			
\$'s Per Hour	\$	\$	\$
If not hourly, monthly income	\$	\$	\$
Monthly child support	\$	\$	\$
SSI/SSDI/Social Security	\$	\$	\$
Retirement/Pension	\$	\$	\$
Other (explain)			

**Please check the appropriate answer below:**

	Borrower	Co-Borrower
Do you currently own any property? (land, with or without house).....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been declared bankrupt or gone through foreclosure within the past 7 years?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you owned a house in the last three years? .....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a US Citizen or legal permanent resident?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does everyone in the household have a social security card?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a history (and Income Tax Returns) of steady income for the past two years?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have one year of good rental history (lease or rent contract)?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a US Veteran, or has anyone who would live in the house served in the US military?.....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Because lots are donated, we cannot guarantee at any given time in what parts of Waco we will have lots available. Are you willing to live where Habitat is building at a given time? .....	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Who can we thank for referring you to Habitat?: \_\_\_\_\_

Please return this questionnaire with the required documents (see front page) to the Waco Habitat for Humanity office.

By completing and submitting this questionnaire to Waco Habitat for Humanity, you are beginning the application process. However this questionnaire is not considered a complete application. The questionnaire is simply used to determine whether you might qualify for the program.

Waco Habitat for Humanity screens all home ownership applicant families on both the Texas and National Sex Offender Public Registries. By completing this questionnaire, you are submitting to such inquiry.

By signing below, you certify that the above information you provided is true and complete to the best of your knowledge. Any falsification could be grounds for denial or disqualification from the Waco Habitat for Humanity program. By signing below, you are authorizing Waco Habitat for Humanity to obtain and review your credit report for the purpose of evaluating your financial readiness to purchase a home.

Borrower Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Borrower Signature \_\_\_\_\_ Date \_\_\_\_\_



**Waco Habitat for Humanity • 220 N. 11th St, Waco, TX 76701  
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*Seeking to put God's love into action,  
Habitat for Humanity brings people together  
to build homes, communities and hope.*

